

Prepare to facilitate

This activity aims to give everyone an opportunity to lead a 15-minute part of a session on one topic tomorrow.

Step One

Decide on three - six topics that parents where you will run information sessions are most likely to ask for and find useful.

Put topics in priority order.

Step Two

As a group, choose one or two people different people to lead 15 minutes on each topic as part of an information session.

Then decide who will open and close each session.

Step Three

The trainer/course leader will ask each group to join up with another group to make a larger group of 12 (primary or secondary), so that the activity is slightly more realistic.

Briefly introduce yourselves and say which topics you have chosen.

Decide on the main aim or focus of the session, if appropriate.

Put the topics in running order: if both groups have the same topic in their top three, someone should choose another topic (eg the 4th, 5th or 6th priority from their list of topics).

Ideally the topics should include something about:

- The importance of parents
- Child development and/or parenting
- Support available to parents

Use Section D/Handout 11.3 to write topics in running order.

Note: Realistically six topics can not be covered in one session

You will have 45 minutes to prepare your topic in the morning, but it is worth looking at the materials and thinking about how you could present it beforehand.

J. Facilitation schedule

Note that you would not cover six topics in one session. This is only being done to give more people an opportunity to lead on a topic.

There will be a five minute feedback session after each topic.

Time	Topic	Lead person(s)
	Introduction & warm-up <i>plus</i> First topic	
	Final topic <i>plus</i> Summary, follow-up thanks & closure	